

Record of operational decision

Decision title:	Decision to award contract and approve the expenditure of up to £296,585.00 for the transfer of modular accommodation units from Peterchurch Primary School to Weobley High School, Hereford.
Date of decision:	15/07/2026
Decision maker:	Service Director, Education, Skills and Learning, Children and Young People
Authority for delegated decision:	The authority for the specified officer to take this decision as set out in the Cabinet report, Basic Needs Capital Grant Spend. The Service Director for Education, Learning and Skills all operational decisions necessary to deliver a Programme of works including varying such Programme. Decision - Allocation of Basic Need Capital Grant for the Expansion of John Masef and Weobley High School - Herefordshire Council
Ward:	Weobley
Consultation:	The Cabinet Member for Children and Young People and Ledbury Councillors have been consulted and are all supportive of the proposals.
Decision made:	Award a contract to SC Joseph for the relocation of modular accommodation units from Peterchurch Primary school to Weobley High School, Weobley, Herefordshire, HR4 8ST, following a successful tender on the Council's procurement portal. Approve the expenditure of up to £235,585 for the works, which includes a contingency of up to £19,235 Approve the expenditure of up to £61,000 for internal and external professional fees. Responsibility for monitoring the Programme to be carried out by the Capital Project Manager within the budget.
Reasons for decision:	The relocation of the modular accommodation units to Weobley High School is included in the Basic Needs funding report. SC Joseph was the successful bidder following a successful tender via the Council's procurement portal.
Equality Considerations	Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows: A public authority must, in the exercise of its functions, have due regard to the need to – (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;

	(b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it. The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations, and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services. Our providers will be made aware of their contractual requirements in regards to equality legislation. The replacement of end-of-life accommodation at Weobley High School with improved modular accommodation will provide a better-quality learning environment for pupils and staff, including improved accessibility, welfare and toilet facilities.
Highlight any associated risks/finance/legal/equality considerations:	Failure to progress the Weobley High School scheme may require continued use of deteriorating temporary accommodation or future replacement at greater cost. There is a risk that once on site, further works are identified once the work starts that was not previously apparent. A contingency has been allowed to cover unforeseen elements once the work commences. Should this contingency be insufficient then a further officer decision will be required.
Details of any alternative options considered and rejected:	Do nothing - This option is not recommended. The council has a statutory duty to secure sufficient school places. Retain the existing end-of-life mobile accommodation at Weobley High School. This option is not recommended as the existing accommodation is at the end of its operational life and does not represent a sustainable long-term solution for the school. The proposal to relocate the modular village from Peterchurch Primary School provides improved teaching accommodation, additional classroom and toilet facilities, and represents better value for money through the reuse of an existing council-owned asset. Reuse the modular village for an alternative purpose or dispose of the asset. Alternative reuse opportunities for the modular village were explored, including potential nursery provision. However, planning constraints associated with the suggested location meant that this option was not considered deliverable. Disposal of the modular village was also considered but is not recommended. The modular accommodation was originally purchased with the intention of reuse following completion of the Peterchurch Primary School rebuild project, and disposal would likely realise limited residual value compared to the educational and financial benefits achieved through reuse at Weobley High School.

Details of any declarations of interest made:	None.
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Signed: Liz Farr

Date: 15.07.26